



# SAGE | Sustainable Agriculture & Gardening Eurobodalla

## SAGE Farmers Market Site Coordinator

The position of the SAGE Farmers Market Site Coordinator is now open for applications. This is a part-time position with an element of volunteer contribution and entails a wide range of duties and responsibilities. The full range of management duties will be transitioned from the current market manager in stages over a period of months, to ensure training is thorough and appropriate support is available at all times. Once the new site coordinator is confident in their role, they will assume the full management role, including coordinating and administering the e-market.

### What is it?

The SAGE Farmers Market Site Coordinator is an important role. This person is the central contact point for the market for both the public and stall holders, not just on the day of the market but at all times. They take care of all administrative matters, confer with the market's management committee and represent their decisions to both the public and stall holders. The market is one of the most public faces of SAGE, therefore the person in this role must intimately understand and reflect the values and vision of SAGE.

### Who is SAGE?

Sustainable Agriculture and Gardening Eurobodalla (SAGE) is a not-for-profit, community-based organisation whose mission is to create and support a NSW South Coast sustainable fair food economy and food sovereignty for local communities.

Established in 2009, SAGE began as an education and demonstration project for sustainable agricultural and horticultural practices. Our intent was to create the opportunity for people in the region to redress the loss of healthy food growing and cooking skills through education in all disciplines of sustainable agriculture and gardening.

The first farmers market was held on Tuesday 1st January 2013. In the six years since, the market has established itself as one of Australia's best, known for its authenticity and unwavering commitment to the best practice principles for conducting farmers markets, as advocated by the Australian Farmers' Markets Association.

### Who should apply?

Coordinating the farmers market requires a wide range of skills, but most important of those is to be able to maintain a calm demeanour at all times. Sound planning and organising abilities are essential, as are communication skills, both written and verbal. Therefore, this person needs sound word processing and spreadsheet skills and to be confident with use of email and websites generally. Training will be provided to maintain the market's website, but at least basic familiarity with WordPress is required.

The site coordinator is required to store and transport the equipment needed to set up the SAGE stall at the market, so must be able to manage some heavy lifting and have a vehicle large enough to transport a marquee, folding table and other items.

The site coordinator does not need to know anything about farming. This knowledge will be gained rapidly as relationships with stall holders develop. However, this person does need to understand people and be able to balance the needs of stall holders with the needs of the public.

If you have a passion for farmers markets, serving the community and visions of a strong and sustainable local food system, this role is for you.

**What do you need?**

The site coordinator needs confidence and fortitude, the ability to listen and be adaptable, a thick skin and a sense of humour. A thorough understanding of the market's rules and regulations is a fundamental requirement.

You will need to be available every Tuesday afternoon from around 1.30pm to as late as 6.30pm. You will also need to be willing to respond to calls, texts, emails and messages received through social media at other times during the week.

A mobile phone and suitable vehicle is essential. You will also need to be able to store the equipment for the SAGE marquee and a number of banners at your home.

Payment is upon receipt of invoice each month, so you will also need an Australian Business Number. Insurance is not provided by SAGE for this role.

**What does it pay?**

During the first stage of transition into this role, the site coordinator will be paid a sum of \$125/week. As more responsibilities are handed over, including the e-market coordinator duties, the remuneration will increase, according to the arrangement for the current market manager.

**Where?**

Moruya is situated on the far south coast NSW. It is roughly 4.5 hours south of Sydney and 2.5 hours east of Canberra, with all the goodies that come with a coastal lifestyle, various water systems and large national parks. There is also fertile agricultural land and a vibrant and progressing local food system.